

VOLUNTEER APPLICATION FORM



Date: _____

Name: _____

Address: _____

Telephone: (H) _____ (W) _____ (M) _____

Email: _____

Date of Birth: _____

Signature: _____

What volunteer role(s) would interest you most? (Tick all that apply)

- Working with young people in a group program (requires at least 1.5 – 3 hours per week, in school hours supporting a HYPA staff member)
- Working with young people as a 1:1 mentor (required 1.5 + hours per week in school hours)
- Assisting with administrative roles at a HYPA site (hours negotiable, in business hours)
- I have a particular skill and would like to run a one-off workshop or short term project for young people (hours negotiable, in business hours, supervised by HYPA staff)
- 'Geared2Drive' program (Supervising driver; 1:1 mentor role to support young learner drivers; use one of our HYPA vehicles fitted with dual brake for safety; program generates from HYPA Adelaide and Onkaparinga; 2-4 hours per week; week days only)

Please explain your choice:

Please provide a brief summary of your education/qualifications/skills and experience:

Highest level of education completed:

- Primary school or less
- Secondary school
- Certificate/ diploma
- Associate/ Advanced Diploma
- Bachelor degree
- Post-grad Diploma/ Higher Degree

Have you completed training in any of these areas?:

- Cultural awareness
- Mental health issues
- Drug and alcohol issues
- Anger/ conflict management

Working with young people – I am most interested in these types of programs:

(Please leave this section blank if you are only looking for administrative roles)

- Education based (e.g. literacy & numeracy)
- Sport & Recreation
- Art & Craft
- Life Skills (e.g. cooking, budgeting)
- Self-improvement (e.g. self-care, confidence building)
- Assisting with accommodation searching
- Juvenile Justice
- Job searching

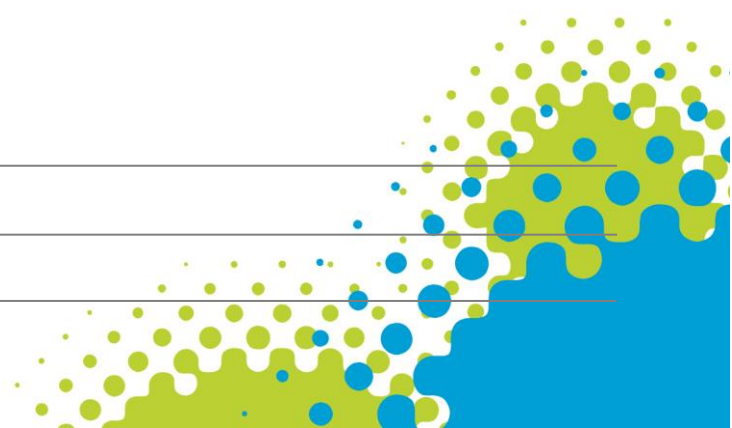
Others:

Administration roles I am interested in/ have skills in:

(Please leave this section blank if you only want to work directly with young people looking for administrative roles)

- Data Entry
- Filing
- Research
- Web design
- Newsletters
- Preparing care packs for young people
- Telephone/ customer service skills

Others:



Are you currently employed?

- Yes part-time/ casual
- Yes full time
- No

If yes, who is your employer? _____

Are you currently studying?

- Yes part-time/ casual
- Yes full time
- No

If yes, what are you studying? _____

Volunteers working with young people (in weekly programs or 1:1) are required to attend 1 full day of training provided by HYPA; including Child Safe Environments- Responding to Abuse & Neglect (3 hour module). Training is usually held 4 times per year during school holidays.

Administrative volunteers and 'one-off' volunteers are required to attend Child Safe Environments training and additional training regarding HYPA Policies and Procedures as relevant to the role.

Are you willing to undertake training provided by HYPA? Yes No

All volunteers are required to undergo Criminal History Checks (applied for and funded by HYPA).

Are you willing to undergo a Criminal History Check? Yes No

Programs run with young people will differ from term-to-term, depending on the needs of the young people. We usually do not know in advance what time or days the programs will be run on. We also cannot guarantee that programs will be available at the site of your preference. Whilst we try our utmost to find a program that will suit your availability, please be aware that sometimes this is not possible.

Do you have your own transport? Yes No

Please indicate, in order of preference, which site(s) you would like to volunteer at?

- | | |
|---|---|
| Onkaparinga (G2D Only) <input type="checkbox"/> | City (Groups, Mentoring, Admin, G2D) <input type="checkbox"/> |
| Elizabeth (Groups, Mentoring, Admin) <input type="checkbox"/> | Magill (Groups & Mentoring) <input type="checkbox"/> |
| Seaton Park (Groups, Mentoring, Admin) <input type="checkbox"/> | Torrensville (Admin Only) <input type="checkbox"/> |



Can you provide the names and contact details of two recent referees?

(Email contact details are useful as we often have difficulty contacting referees)

Name: _____

Position/ Organisation: _____

Phone: _____

Email: _____

Nature of relationship: _____

How long you have known them: _____

Name: _____

Position/ Organisation: _____

Phone: _____

Email: _____

Nature of relationship: _____

How long you have known them: _____

N.B. Please include at least one professional referee.
Character references will be accepted if they are not immediately related.

The following information is appreciated for reporting requirements.

How did you find out about HYPAs volunteer program?

Please indicate if you identify as:

Aboriginal Torres Strait Islander Both

What is your country of birth? _____

What language do you usually speak at home? _____

Privacy: SYC collects personal or private information about you in order to maintain complete and accurate Personnel files and to meet some government contractual or workplace engagement reporting requirements. While employee information is generally exempt from the Privacy Act (1988), SYC assures employees that all personal and private information collected by SYC is protected by strict internal guidelines and will not be disclosed without your consent. Refer to SYCs Privacy Policy for further information.

Please return to:

HYPAs Volunteers

GPO Box 1869, Adelaide SA 5001

Phone: (08) 8405 8540

Email: volunteer@hypa.net.au

Mobile: 0413 125 605

